



# AGENDA

Council Office, Arden Hall, Water Orton Road, Castle Bromwich, Solihull, B36 9PB  
Tel: 0121 747 6503 Fax 0121 747 2187

E-mail: [Counciloffice@castlebromwichpc.gov.uk](mailto:Counciloffice@castlebromwichpc.gov.uk) Website: [www.castlebromwichpc.gov.uk](http://www.castlebromwichpc.gov.uk)

To: All Members of the Parish Council

Thursday, November 24, 2016.

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council, to be held in the **SPENCER LOUNGE** at Arden Hall, Water Orton Road, Castle Bromwich, on **WEDNESDAY, 30<sup>TH</sup> NOVEMBER 2016 at 7.30 pm** for the transaction of the following business:

**1. Apologies for absence**

**2. Declarations of Pecuniary or conflict of interests.**

Members are asked to declare interests in items on the agenda, in accordance with Section 94 of the Local Government Act 1972, Section 106 of the Local Government Finance Act 1992 and Section 27 of the Localism Act 2011.

**3. Dispensations.**

Consideration of any requests for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda – requests for a dispensation to be submitted to the Clerk in advance (form previously supplied).

**4. Casual Vacancy – Bradford and Timberley Ward.**

There are two applicants for co-option. (copy of application to follow, one application awaited). There is one vacancy for Bradford Ward and two vacancies for Timberley Ward.

**5. Minutes of the previous Meeting.**

To receive and confirm the Minutes of the Meeting held on Wednesday, 26<sup>th</sup> October 2016. (papers to follow).

**6. Questions from Councillors.**

None.

**7. Questions from the Public.**

In accordance with normal practice, Standing Orders are temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item. At the end of this item, the suspension of Standing Orders is concluded.

**8. Communications.**

Recent correspondence and routine bulletins.

**9. Arden Hall – Roof Survey**

This item was referred to full council for a decision to be taken on whether the Parish Council should appoint the firm of Surveyors appointed to do the roof survey, to draw up a specification for the works and possibly undertake supervision of the works. Chair of Leisure Services Committee to report.

**10. Playing Fields maintenance around tennis courts.**

Members to consider upgrading the existing system which is good management and maintenance. Quote from the Parish Council's Grounds Maintenance Contractor available for meeting.

**11. Remembrance Day Parade.**

a) Feedback – report to follow.

**12. Access at Small Green.**

Quotation requested (to be tabled if available for meeting).

## Castle Bromwich Parish Council

### 13. Flooding to Arden Hall.

Update.

### 14. Flooring – Council Office.

Members to consider replacement flooring for Council Office. The existing flooring is damaged and a trip hazard.

### 15. Replacement Photocopier – quotation.

- a) Quotation enclosed.
- b) Copy of proposed Rental Agreement enclosed.
- c) Copy of existing rental agreement enclosed.

### 16. Appointment of Internal Auditor.

Members to consider.

### 17. Finance and Payments.

- a) Members to note the latest income and expenditure report, including variances to budget and to scrutinise and sign latest bank statements and reconciliations (Enclosed or to be tabled).
- b) Members to consider list of payments and salaries for retrospective approval (blue papers enclosed or to follow).

### 18. Staff Panel - Meeting.

Meeting to be arranged.

### 19. Members' Allowances.

Members to consider and review the allowances available for elected members for the next financial year so that an adequate budget can be set.

### 20. Arden Hall Staff – Acting up allowances

Members will recall this item was considered by the Finance Committee and deferred to Full Council.

### 21. Report of the Leisure Services Committee.

To receive and note the Report of the Meeting of the Leisure Services Committee held since the last Council Meeting (yellow papers to be tabled).

### 22. Report of the Finance and General Purposes Committee.

To receive and note the Report of Meetings of the Finance and General Purposes Committee held since the last Council Meeting (pink papers to be tabled).

### 23. Representatives to Outside Bodies.

Representatives to outside bodies to present reports.

### 24. Working Party Meetings

Report of Events Working Party

### 25. Acting Clerk's Report.

### 26. Report of the Chairman.

The Chairman to present her report.

Yours faithfully,

#### **NOTE TO THE PUBLIC:**

**Members of the Public are most welcome to attend Meetings of the Parish Council. The Council set aside a period during the Meeting when the public are invited to ask questions. However, public participation must be confined to this section of the meeting only.**

Diane Weir (Mrs.)

**Acting Clerk**