



AGENDA

Council Office, Arden Hall, Water Orton Road, Castle Bromwich, Solihull, B36 9PB
Tel: 0121 747 6503 Fax 0121 747 2187

E-mail: Counciloffice@castlebromwichpc.gov.uk Website: www.castlebromwichpc.gov.uk

To: All Members of the Parish Council

Friday, Friday 17, 2017.

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council, to be held in the **WINDSOR ROOM** at Arden Hall, Water Orton Road, Castle Bromwich, on **WEDNESDAY, 29TH MARCH 2017 at 7.30 pm** for the transaction of the following business:

1. Apologies for absence

2. Declarations of Pecuniary or conflict of interests.

Members are asked to declare interests in items on the agenda, in accordance with Section 94 of the Local Government Act 1972, Section 106 of the Local Government Finance Act 1992 and Section 27 of the Localism Act 2011.

3. Dispensations.

Consideration of any requests for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda – requests for a dispensation to be submitted to the Clerk in advance (form previously supplied).

4. Minutes of the previous Meeting.

To receive and confirm the Minutes of the Meeting held on Wednesday, 22nd February 2017. (Papers enclosed or to follow). The Minutes of the Meeting held on 27th July 2016 are also re circulated as these do not appear to have been approved.

5. Casual Vacancy – Co-option.

Members to consider application received.

6. Declaration of Acceptance of Office.

7. Questions from Councillors.

8. Questions from the Public.

In accordance with normal practice, Standing Orders are temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item. At the end of this item, the suspension of Standing Orders is concluded.

9. Communications.

Recent correspondence and routine bulletins including: Press release – Announcement about Touchwood Shopping Centre extension/Press Release – Youth Hub to launch/Press Release – Shirley business asked for views on potential Businesses Improvement District/Press Release – CSE awareness campaign reached one million people/ Press Release – Mayor visits Young Enterprise Trade Fair in Solihull/ Press Release – Solihull Fairtrade Cake Off a success/Email request – examples where the relationship between the neighbourhood watch team and the constabulary is an issue./Press Release – Solihull school chef wins highly commended in national competition/Press Release – All Solihull children offered secondary school place this September/Solihull Mayor encourages take-up of free NHS Health Checks/WALC – National Living Wage increase/Become a Charter Branch – Up to £1500 Funding Available/ Press Release - Solihull company, Touch Systems, expands thanks to council Business Growth Programme/ Community Enterprise for Success – Project managed by Solihull Council on behalf of Greater Birmingham and Solihull LEP /

If any member requires an item of correspondence to be included on the next Agenda for discussion, please let the Acting Clerk know.

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10. Public Forum – Protocol.

Protocol to be considered when members of the public attend meetings to raise any issues.

11. Standing Orders/Financial Regulations – Proposed amendment.

Correspondence to the Finance & General Purposes Committee in June 2015 referred to arrangements to be put in place to obtain new Costco cards. (Copy correspondence enclosed). It appears that these arrangements were not implemented. As I have been asked to make an application for Costco cards, members to consider proposed amendment to the Council's Standing Orders and Financial Regulations.

12. Birmingham Airport Consultative Committee

If a member of the Airport Consultative Committee misses three meetings, the Committee review membership. The Parish Council's representative has missed three meetings and the Parish Council has been asked for its views with regard to representation on the Committee. Members to consider representation on the Airport Consultative Committee.

13. Election of Chairman – Finance & General Purposes Committee.

Members to consider appointing a Chairman for the remainder of the Civic Year, following Cllr Riordan's resignation as Chairman.

14. Arrangements for Proposed Public Meeting.

Members to consider.

15. Utility Contracts – Renewal.

Members to consider.

16. Tenders for Roof.

The Tender Analysis Report will be circulated prior to the meeting.

17. National Joint Council for Local Government Services- National Salary Award 2016-18 – New Pay Scales for 2017

Members to consider the NJC salary increase (annex 2 of enclosure).

18. The Post Newspaper Group.

Members to consider request outlined in attached email dated 13th March 2017.

19. Grant Thornton – Update of External Audit for 2016/2017.

Email dated 13th March refers.

20. Payroll Agent – Renewal of contract for 2017/2018

Members to consider

21. Finance and Payments.

a) Members to note the latest income and expenditure report, including variances to budget and to scrutinise and sign latest bank statements and reconciliations (to follow).

b) Members to consider list of payments and salaries for retrospective approval (blue papers to follow).

22. Risk Schedule.

Considered by Finance & General Purposes Committee. To be approved by Full Council. (Attached or to follow).

23. Chairman's Charity Event – Fordbridge Town Council.

Invitation for Chairman to attend Charity Event on the 29th April 2017.

24. Report of the Leisure Services Committee.

To receive and note the Report of the Meeting of the Leisure Services Committee held since the last Council Meeting (yellow papers to be tabled).

25. Report of the Finance and General Purposes Committee.

To receive and note the Report of Meetings of the Finance and General Purposes Committee held since the last Council Meeting (pink papers to be tabled).

26. Report of the Staff Panel.

To receive and note the Report of recent Staff Panel Meetings held.

27. Report of the Staffing Sub Committee.

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To receive and note the Report of Meetings of the Staffing Sub Committee held since the last Council Meeting (papers to follow or to be tabled).

28. Representatives to Outside Bodies.

Representatives to outside bodies to present reports.

29. Working Party Meetings

Report of Events Working Party

30. Acting Clerk's Report.

31. Report of the Chairman.

The Chairman to present her report.

Yours faithfully,

Mrs Diane Weir
Acting Clerk

NOTE TO THE PUBLIC:

Members of the Public are most welcome to attend Meetings of the Parish Council. The Council set aside a period during the Meeting when the public are invited to ask questions. However, public participation must be confined to this section of the meeting only.