



AGENDA

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To: All Members of the Parish Council
2016

Wednesday September 28,

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council, to be held in the **SPENCER LOUNGE** at Arden Hall, Water Orton Road, Castle Bromwich, on **WEDNESDAY, 28TH SEPTEMBER 2016** at **7.30 pm** for the transaction of the following business:

1. Apologies for absence

2. Declarations of Pecuniary or conflict of interests.

Members are asked to declare interests in items on the agenda, in accordance with Section 94 of the Local Government Act 1972, Section 106 of the Local Government Finance Act 1992 and Section 27 of the Localism Act 2011.

3. Dispensations.

Consideration of any requests for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda – requests for a dispensation to be submitted to the Clerk in advance (form previously supplied).

4. Casual Vacancy – Co-option.

The vacancies have been advertised and there are two applicants for co-option. (Details to be tabled).

5. Minutes of the previous Meetings.

To receive and confirm the Minutes of the Meeting held on Wednesday, 27th July 2016 and Wednesday, 10th August 2016 (papers to follow).

6. Questions from Councillors.

None.

7. Questions from the Public.

In accordance with normal practice, Standing Orders are temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item. At the end of this item, the suspension of Standing Orders is concluded.

8. Communications.

Recent correspondence and routine bulletins, including: SMBC Press Release – Another new school planned for North Solihull / Press Release – Queen's Birthday Honours Recipients / Notice of Implementation Order – Birmingham Airport / NALC Newsletter September 2016 / WALC Notification on Neighbourhood Plans / Solihull Partnership / Consultation on Healthwatch Service

9. Request for the Agenda Item Councillors Questions to be an agenda item for the Council's Committees as well as Full Council.

Cllr Shaw to report

10. Parish Councillors – Extent of Liability.

Advice sought.

11. Staff Panel Recommendations.

Staff Panel to report.

12. Accounts – External Auditor's Report

Castle Bromwich Parish Council

13. Finance and Payments.

- a) Members to note the latest income and expenditure report, including variances to budget and to scrutinise and sign latest bank statements and reconciliations (at meeting).
- b) Members to consider list of payments and salaries for retrospective approval (see blue papers to follow).

14. Flooding to Arden Hall

Update

15. Arden Hall – Refurbishment

Quotation requested for loss adjuster and also for interior of hall

16. Replacement Garage - update

Quotation requested for work required to path adjoining concrete base (to be tabled).

17. Remembrance Day Parade

Events Working Party Report

18. To elect Chairman - Staff Panel

Members to consider

19. Bookkeeper – terms of reference

Members to consider appointment of bookkeeper as recommended in Internal Audit

20. RBS Software

Provision of training

21. Access at Small Green

Quotation requested (to be tabled).

22. Report of the Leisure Services Committee.

To receive and note the Report of the Meeting of the Leisure Services Committee held since the last Council Meeting (yellow papers to be tabled).

23. Report of the Finance and General Purposes Committee.

To receive and note the Report of Meetings of the Finance and General Purposes Committee held since the last Council Meeting (pink papers to be tabled).

24. Representatives to Outside Bodies.

Representatives to outside bodies to present reports.

25. Acting Clerk's Report.

26. Report of the Chairman.

The Chairman to present her report.

Yours faithfully,

Acting Clerk

NOTE TO THE PUBLIC:

Members of the Public are most welcome to attend Meetings of the Parish Council. The Council set aside a period during the Meeting when the public are invited to ask questions. However, public participation must be confined to this section of the meeting only.

Diane Weir (Mrs.)