



AGENDA

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To: All Members of the Parish Council

Thursday, June 22, 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council, to be held in the **WINDSOR ROOM** at Arden Hall, Water Orton Road, Castle Bromwich, on **WEDNESDAY, 28TH JUNE 2017 at 7.30 pm** for the transaction of the following business:

1. Apologies for absence.

2. Declarations of Pecuniary or conflict of interests.

Members are asked to declare interests in items on the agenda, in accordance with Section 94 of the Local Government Act 1972, Section 106 of the Local Government Finance Act 1992 and Section 27 of the Localism Act 2011.

3. Dispensations.

Consideration of any requests for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda – requests for a dispensation to be submitted to the Clerk in advance (form previously supplied).

4. Exclusion of the Press and Public

The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

5. Minutes of the previous Meetings.

To receive and confirm the Minutes of previous Meetings. (white papers to be tabled).

6. Questions from Councillors.

None received.

7. Questions from the Public.

In accordance with normal practice, Standing Orders are temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item. At the end of this item, the suspension of Standing Orders is concluded.

8. Communications.

Recent correspondence and bulletins, plus: Correspondence received from WALC / / NALC Newsletters – Annual Conference 30/31 October 2017 / SMBC Solihull Civic Honours - nomination / Smiths Wood Parish Council – Fun day 15th July 11am-4pm

If members wish to place any of the above items on a future agenda please request this at the meeting.

9. Staff Panel – Membership / Reserve Member.

Members to consider.

10. Roofing Work – Arden Hall.

Members to note that work has been completed to roof 1, 2, and 4 and the contractor will be commencing work on the lower roof areas next week.

11. Finance and Payments.

a) Members to note the latest income and expenditure report, including variances to budget for and to scrutinise and sign latest bank statements and reconciliations (at meeting).

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- b) Members to consider list of payments (batch 3) and salaries for approval (see blue papers enclosed).
- c) A transfer from Lloyds to Unity for the roofing work will need to be signed at the meeting.
- d) Internal Audit Report.

12. Pavilion Roof.

Leisure Services Committee update.

Following an inspection of the Pavilion earlier this week, the Acting Clerk was asked to arrange for a roofing contractor to look at the pavilion roof. In the meantime, the felt roofing has blown up in the wind and the window contractor has secured it whilst on site. The remaining work on the fascia and soffits is almost complete and the contractor has arranged for a small skip for removal of rubbish. A roofing contractor has been asked to look at the felt roofing.

13. Residents Concern.

A local resident has raised concern that aircraft leaving Birmingham Airport are flying closer to Castle Bromwich and residents have queried a consultation meeting about aircraft flight paths on 17th July 2017. The Acting Clerk/Cllr MacDonald have no information regarding such a meeting.

14. Staff Panel – Recommendation

Staff Panel to report on recent Working Party Meetings and recommendation regarding revised job descriptions issued, together with proposed new Staff Handbook and consideration of contract changes. The Acting Clerk has not received any additional job descriptions issued by Peninsula other than those circulated previously.

15. Staff Panel Report.

Staffing Issues.

16. Report of the Leisure Services Committee.

To receive and note the Report of the May and June Meetings of the Leisure Services Committee.(already circulated or to follow).

17. Report of the Finance and General Purposes Committee.

To receive and note the Report of recent Meetings of the Finance and General Purposes Committee.(pink papers to follow).

18. Representatives to Outside Bodies.

Representatives to outside bodies to present reports. (copy of representatives reports enclosed).

19. Solihull MBC – Inhouse Training.

Recommendation by Internal Audit last year for inhouse training and Mrs Merry has suggested the following dates 18th, 20th, 24th, 25th or 26th July. Members to consider and agree date and time.

20. Report of the Officers of the Council.

Acting Clerk's report.

21. Report of the Chairman.

The Chairman to present her report.

Yours faithfully,

NOTE TO THE PUBLIC:

Members of the Public are most welcome to attend Meetings of the Parish Council. The Council set aside a period during the Meeting when the public are invited to ask questions on any agenda item. However, public participation must be confined to this section of the meeting only.

D M Weir (Mrs.)
Acting Clerk/RFO