



AGENDA

Council Office, Arden Hall, Water Orton Road, Castle Bromwich, Solihull, B36 9PB
Tel: 0121 747 6503 Fax 0121 747 2187

E-mail: Counciloffice@castlebromwichpc.gov.uk Website: www.castlebromwichpc.gov.uk

To: All Members of the Parish Council

Wednesday, September 20, 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council, to be held in the **WINDSOR ROOM** at Arden Hall, Water Orton Road, Castle Bromwich, on **WEDNESDAY, 27TH September 2017** at **7.30 pm** for the transaction of the following business:

- 1. Presentation by Chairman of WALC – Cllr William Lowe.**
- 2. Apologies for absence.**
- 3. Declarations of Pecuniary or conflict of interests.**

Members are asked to declare interests in items on the agenda, in accordance with Section 94 of the Local Government Act 1972, Section 106 of the Local Government Finance Act 1992 and Section 27 of the Localism Act 2011.

- 4. Dispensations.**

Consideration of any requests for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda – requests for a dispensation to be submitted to the Clerk in advance (form previously supplied).

- 5. Casual Vacancy – Co-option.**

This item was deferred to the September Council Meeting. Members are referred to attached applications.

- 6. Exclusion of the Press and Public**

The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

- 7. Minutes of the previous Meetings.**

To receive and confirm the Minutes of previous Meetings. (white papers to be tabled).

- 8. Questions from Councillors.**

None received.

- 9. Questions from the Public.**

In accordance with normal practice, Standing Orders are temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item. At the end of this item, the suspension of Standing Orders is concluded.

- 10. Communications.**

Recent correspondence and bulletins, including: Solihull MBC Press Releases –Solihull Council is currently reviewing pharmacy (chemist) services in the borough to make sure they meet people's needs. People who live and work in Solihull are being asked to complete a short survey on what they think of local pharmacy services / WALC – Litter Strategy: WALC advise that it is important to monitor the implementation of this strategy as it develops as decisions taken as a result of this Strategy will have a knock on effect on Parish Councils.

If members wish to place any of the above items on a future agenda please request this at the meeting.

11. Arden Hall.

- a) Roofing work - update
- b) Premises Licence

A copy of the Premises Licence and restrictions is attached.

- c) CCTV Standards – Licensed Premises

Copy attached for information (CCTV being considered by LSC).

12. Land at Bradford Gardens.

SMBC acted on behalf of the Parish Council and Bailiffs were appointed to act on behalf of the parish council to obtain a Court Order requiring the travellers to move and appointed to serve notice and if necessary to remove the travellers. Fortunately, prior to the Court Order the travellers voluntarily moved off the site. The whole situation however, has brought into question the Byelaws that the Parish Council has. The Byelaws say inter alia that a Police Officer may require travellers to be moved, but in this instance, the police decided not to act upon the Byelaws and would only assist the Bailiffs if the Council had a Court Order. The Acting Clerk would suggest that the Parish Council arrange a meeting with the Police to establish what would happen in future should the same situation arise. There will be a cost in respect of the assistance provided by the Borough Council and appointment of the Bailiffs.

13. Cloud Backup.

The present 3 year contract is due to expire at the end of September. Members considered a quotation and requested further information on Cloud and this has been circulated previously (copy enclosed).

Members to consider the award of a new contract.

14. Birmingham Airport Consultative Committee – Meeting 16th August 2017.

- a) Copy of Cllr MacDonald's report attached.
- b) Local Residents Airport Forum – 8th September 2017 Cllr Cupples attended in place of Cllr MacDonald – Cllr Cupples to report. The Chairman also attended.
- c) Flight Path Changes Consultation – Members to consider Parish Council's response to the Consultation

15. Floor – Arden Hall.

Members to be informed of the impact of hirers using talcum powder on their shoes/on the floor and the damage to the floor. (This will be on the Agenda of the next LSC Meeting).

16. WALC – Solihull Area Committee.

Report of Cllr MacDonald attached.

17. Employees Pension Arrangements.

To be discussed during confidential terms.

18. Arden Hall – Roof – Update.

19. Year Ending 31st March 2017 – Accounts

Copy of External Auditor's Report and Notice of Conclusion of Audit attached.

20. Carol Concert.

Update.

21. Remembrance Day Parade.

Update.

22. Finance and Payments.

- a) Members to note the latest income and expenditure report, including variances to budget for and to scrutinise and sign latest bank statements and reconciliations (at meeting).
- b) Members to consider list of payments and salaries for approval (see blue papers enclosed).

23. Youth Council – Macmillan coffee afternoon.

Members to consider budget.

Items 23/24/25 to be discussed under confidential terms.

24. Report of the Staff Panel

Staff Panel to report

25. FOI Request – update.

26. EAT – Update.

27. Report of the Leisure Services Committee.

Castle Bromwich Parish Council

To receive and note the Report of the June/July/September Meetings of the Leisure Services Committee.(enclosed or to follow).

28.Report of the Finance and General Purposes Committee.

To receive and note the Report of recent Meetings of the Finance and General Purposes Committee.(enclosed or to follow).

29.Representatives to Outside Bodies.

Representatives to outside bodies to present reports.

30.Report of the Officers of the Council.

Acting Clerk's report.

31.Report of the Chairman.

The Chairman to present her report including correspondence received.

Yours faithfully,

Acting Clerk/RFO

NOTE TO THE PUBLIC:

Members of the Public are most welcome to attend Meetings of the Parish Council. The Council set aside a period during the Meeting when the public are invited to ask questions on any agenda item. However, public participation must be confined to this section of the meeting only.

D M Weir (Mrs.)