



# AGENDA

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To: All Members of the Parish Council

Friday July 22, 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council, to be held in the **SPENCER LOUNGE** at Arden Hall, Water Orton Road, Castle Bromwich, on **WEDNESDAY, 27<sup>TH</sup> JULY 2016 at 7.30 pm** for the transaction of the following business:

**1. Apologies for absence**

**2. Declarations of Pecuniary or conflict of interests.**

Members are asked to declare interests in items on the agenda, in accordance with Section 94 of the Local Government Act 1972, Section 106 of the Local Government Finance Act 1992 and Section 27 of the Localism Act 2011.

**3. Dispensations.**

Consideration of any requests for a dispensation in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda – requests for a dispensation to be submitted to the Clerk in advance (form previously supplied).

**4. Casual Vacancy – Co-option.**

The vacancies have been advertised and there is one applicant for co-option.

**5. Minutes of the previous Meetings.**

To receive and confirm the Minutes of the Meeting held on Wednesday, 29<sup>th</sup> June 2016 (white papers enclosed), the Minutes of the Meeting held on Wednesday, 6<sup>th</sup> July 2016 and Wednesday, 21<sup>st</sup> July (papers to follow).

**6. Questions from Councillors.**

None.

**7. Questions from the Public.**

In accordance with normal practice, Standing Orders are temporarily suspended to allow an opportunity for members of the public to ask questions. The Council will endeavour to provide feedback on matters raised previously by members of the public during this item. At the end of this item, the suspension of Standing Orders is concluded.

**8. Communications.**

Recent correspondence and routine bulletins, including: West Midlands Police Solihull Partnerships Team Update on Road Bikes and further Update / SMBC Press Release – Mayor flies a flag for the forces / Press Release – Changes to mobile library service / Press Release – Solihull Council Independent Remuneration Panel – request for new members for 4 year term / SMBC – Email update on travellers / CCLA – Report 1 April 2015 – 31 March 2016 / Proposed changes to transparency code for councils over £200,000

**9. Technical Systems Review - Presentation**

The Technical Systems Review has been completed – Presentation by Mr O'Donnell of Realpoint.

**10. Solihull Council Audit Services - Risk Management Workshop**

Email dated 20<sup>th</sup> July refers.

**11. Further reviews.**

Members met on 20<sup>th</sup> July to review and update inventory of land and assets that fall under the responsibility of the council. Cllr Mrs Haywood/Cllr Shaw to report.

## Castle Bromwich Parish Council

### 12. Council Priority Projects for the Year

Following the Working Party Meeting which took place on 20<sup>th</sup> July Members to agree which projects should be the priority focus during the new civic year, with Committee Chairmen summarising their plans, having regard to budgets set at the commencement of the year and work required to comply with health and safety legislation.

### 13. Localised Council Tax Support Scheme – Consultation.

Email from Solihull MBC dated 11th July requesting the Council's views on options for a localized council tax support scheme are sought.

### 14. Finance and Payments.

- a) Members to note the latest income and expenditure report, including variances to budget and to scrutinise and sign latest bank statements and reconciliations (at meeting).
- b) Members to consider list of payments and salaries for retrospective approval (see blue papers enclosed).
- c) Outstanding invoices for Npower which date back to September last year – copied previously.
- e) Expenditure for demolition of garage – update

### 15. Internal Audit report.

Members to consider and finalise response to External Auditor.

### 16. Flooding to Arden Hall

Update re Insurance Claim

### 17. Replacement Garage - update

### 18. Request by resident – Windleaves Road

Request by resident for consent for the garden design company to be allowed to drive a small digger (on tracks) across the field so they can access her garden – Cllr Shaw to report.

### 19. Remembrance Day Parade

Events Working Party – co-option of local resident

### 20. Staff Panel Membership, Terms of Reference and Quorum

Members to consider

### 21. Staffing Issues - Update

### 22. Access at Small Green

Members requested background information – Email from Geldards dated 6<sup>th</sup> October 2015 refers.

### 23. Report of the Leisure Services Committee.

To receive and note the Report of the Meeting of the Leisure Services Committee held on Wednesday, 6th July 2016 (yellow papers to be tabled).

### 24. Report of the Finance and General Purposes Committee.

To receive and note the Report of the Meeting of the Finance and General Purposes Committee held on Wednesday, 13<sup>th</sup> July, 2016 (pink papers to be tabled).

### 25. Representatives to Outside Bodies.

Representatives to outside bodies to present reports.

### 26. Acting Clerk's Report.

### 27. Report of the Chairman.

The Chairman to present her report.

Yours faithfully,

### NOTE TO THE PUBLIC:

**Members of the Public are most welcome to attend Meetings of the Parish Council. The Council set aside a period during the Meeting when the public are invited to ask questions. However, public participation must be confined to this section of the meeting only.**

Diane Weir (Mrs.)  
**Acting Clerk**