

**MINUTES OF THE MEETING OF THE
LEISURE SERVICES COMMITTEE
HELD IN
ARDEN HALL, CASTLE BROMWICH
ON WEDNESDAY, 1ST MARCH 2017
AT 7.30 PM**

Those present:

- Chairman** Cllr Mrs A Haywood
- Councillors** Cllr Mrs P Allen Cllr J MacDonald
 Cllr Mrs R Shaikh Cllr K Shaw
- Officers:** Mrs. D Weir, Acting Clerk to the Council
 Mrs T Kite, Hall Manager
- Public** 1

1. Apologies.

Apologies received and accepted from Cllrs Cupples, Cllr Knibb, Cllr Rashid and Cllr Ms Ward.

2. Declarations of pecuniary or conflict of interests.

None Declared.

3. Dispensations.

None requested.

4. Minutes of the previous Meeting.

ON THE PROPOSITION of Cllr Mrs Shaikh, **SECONDED** by Cllr MacDonald, **IT WAS RESOLVED:** that the Minutes of the Meetings held on Wednesday, 1st February 2017, having been circulated, be signed as a true and correct record of the Meeting. There was 1 abstention.

5. Questions from Councillors.

Cllr Mrs Allen asked if the Council could consider renewing the application with Costco.

6. Questions from the Public.

The Chairman welcomed Mr Strong to the meeting. He outlined issues which had been experienced with the cricket pitch outfield due to pitch markings. He also outlined the Cricket Club's request for a darts board to be erected in the pavilion.

7. Hall Manager's Report.

Mrs T Kite, Hall Manager, presented her report a copy of which had been circulated to members. She advised that there was a new hirer commencing in the Pavilion on a Wednesday morning from April. Also that a hirer had queried the condition of the slabs outside Arden Hall and the Windsor Room. The Chairman advised that this issue would be considered at the next Committee Meeting and asked the Hall Manager to thank the hirer for bringing the matter to the Committee's attention. The quotations for the noticeboards were considered and discussed and **ON THE PROPOSITION** of Cllr Mrs Allen, **SECONDED** by Cllr MacDonald, **IT WAS UNANIMOUSLY RESOLVED:** that the Hall Manager accept the quotation from Boards Direct in the sum of £814 for 4 noticeboards. Cllr Shaw offered to put the noticeboards up.

8. Bar Stock Report.

A copy of the external Stock Check Report had been circulated to members. Members noted the report and trading analysis and that the next full stockcheck would be the 22nd May 2017.

9. Cricket Pitch – Outfield.

ACTION

A copy of an aerial plan of the cricket pitch which also showed the football pitches was circulated. Following consideration of matters raised by Mr Strong on behalf of Castle Bromwich Cricket Club during Item 6, **IT WAS RESOLVED:** that a Working Party be established to which all members were invited to attend, to meet on Saturday morning, 4th March 2017 at the Pavilion to further consider the issues raised. The Cricket Club, Football Club and Grounds Maintenance Contractor, to be invited to attend.

10. Pavilion – Dart Board.

Following consideration of the request made on behalf of the Cricket Club, **IT WAS RESOLVED:** that consideration of a darts board in the pavilion be considered by the Working Party to meet on Saturday, 4th March 2017 at the Pavilion, the Working Party to report back to the April meeting.

11. Replacement Garages.

a) The Acting Clerk confirmed that the garages have now been installed. Members noted various issues with regard to water. The Acting Clerk advised that she understood a sealant was to be applied to the concrete non slip base. Members advised that the Committee were unaware of this and that consent should be obtained. An order had been placed for guttering.

b) Provision of Shelving/Electricity

Following consideration of the offer made by the Cricket Club with regard to provision of electricity, **IT WAS RESOLVED:** that this item be considered by the Working Party to meet on Saturday, 4th March 2017 at the Pavilion.

c) Provision of Metal fencing

IT WAS RESOLVED: that this item be considered by the Working Party to meet on Saturday, 4th March 2017 at the Pavilion.

12. ROSPA Play Inspection Report.

a) Questionnaire to Schools.

b) Grant Funding.

IT WAS RESOLVED: that Cllr Cupples be delegated to review the responses from the Schools and to prepare a report on the outcome of the responses and to send a letter of thanks on behalf of the Parish Council to the schools who have participated. Consideration of grant funding to be deferred until the April Meeting.

13. Refurbishment of Spencer Lounge Bar.

It was agreed that this item be deferred to the April Meeting for the Hall Manager to progress. Further quotations to be obtained.

14. Pavilion.

a) Location of Equipment. Members noted a copy of the plan for the kitchen was awaited.

b. Removal of Asbestos. Members noted the work was to commence week commencing 20th March 2017 to fit in with hirers, following which the remaining work for fascia soffits and guttering to be fitted to the pavilion would be undertaken. The window fans to be replaced by the window company.

15. Arden Hall.

a) Card Payment Scheme. Members noted that enquiries were ongoing. The Chairman requested other card payment options be reviewed.

b) Refurbishment of Kitchen.

Members noted that the Hall Manager was obtaining quotations. The Chairman suggested that Nisbetts could be asked to provide a quotation.

c) Backstage toilets. Members noted that the Hall Manager was obtaining quotations.

d) Fans on roof. The Hall Manager advised that work required to the fans would be undertaken by the electrician now the Warden had returned from sick leave, as his

assistance was required by the electrician.

16. Review of Recycling Bins.

It was agreed that the Hall Manager place an order for recycling bins to be sited in the same position the Borough Council's recycling bins had been sited.

17. Noticeboards.

This item had been dealt with earlier on the Agenda.

18. Working Party Report.

There were no Reports.

19. Acting Clerk's Report.

Members noted the issues raised by the Acting Clerk.

The Chairman closed the Meeting.