

**MINUTES OF THE MEETING OF THE  
FINANCE & GENERAL PURPOSES  
COMMITTEE  
HELD IN ARDEN HALL, CASTLE BROMWICH  
ON WEDNESDAY 14TH SEPTEMBER 2016  
AT 7.30 PM**

**Those present:**

- Chairman:** Cllr J Riordan  
**Councillors:** Cllr Mrs. P Allen            Cllr K Shaw  
                          Cllr E Knibb                    Cllr W Horkan  
                          Cllr J MacDonald            Cllr Ms Ward  
                          Cllr Mrs Haywood  
**Officers:** Mrs. D Weir, Assistant Clerk to the Council  
**Public:** 2.

**1. Apologies.**

Apologies received from Cllr A Terry and accepted for the reasons given.

**2. Declarations of pecuniary or conflict of interests.**

None declared.

**3. Dispensations.**

None requested.

**4. Minutes of the Meeting held on 13<sup>th</sup> July 2016.**

**ON THE PROPOSITION** of the Chairman **SECONDED BY** Cllr Mrs Haywood **IT WAS RESOLVED:-** that the Minutes of the Meeting held on Wednesday, 13<sup>th</sup> July 2016 be signed as a true and correct record of the meeting, subject to amendment to item 10) Public Sector Fund – Authorized Signatories Cllr Shaw to be deleted as an authorised signatory. There were 3 abstentions.

**5. Questions from the Public.**

None.

**6. Planning/Licensing Applications.**

**ON THE PROPOSITION** of the Chairman **SECONDED BY** Cllr Knibb **IT WAS UNANIMOUSLY RESOLVED:-** that the following applications could be approved subject to neighbours' comments:-

- List dated 29th July - No applications
- List dated 5th August - No applications
- List dated 12th August - No applications

List dated 18th August

Application No: PL/2016/02056/MINFHO	Application Type: Minor Full Householder
Proposal: First floor front extension and first floor side extension.	
Location: 2 Poundley Close Castle Bromwich Solihull B36 9SZ	

List dated 26<sup>th</sup> August

Application No: PL/2016/02092/PPFL	Application Type: Full Application
Location: Coach And Horses The Green Castle Bromwich	
Proposal: Amendment to planning approval PL/2016/01190/PPFL to provide reduced size single storey to rear, minor elevational changes including open sided verandah, car parking, realignment and landscaping with improved boundary treatments.	

ACTION

## Planning Consultation

Application No: PL/2016/02189/MINFHO

Location: 204 Chester Rd Solihull B36 0JE

Proposal: Ground floor side and rear extension, front porch extension and first floor side bathroom extension.

Application Type: Minor Full Householder

## Planning Consultation

Application No PL/2016/02239/MINFHO

Location: 6 Farnworth Grove

Castle Bromwich, Solihull B36 9JA

A copy of the NALC Legal Topic Note – Rights of Local Councils to be notified of Planning Applications and Decisions had been circulated to members.

### 7. Parish Plan – topic of the month.

The Chairman led members through a discussion of the chapter in the Parish Plan on Parish Profile and Communications. Members noted progress with the new noticeboard and website and agreed that members should defer purchase of further noticeboards for the time being, but to consider a plan of Castle Bromwich being added to the website, to check the position with regard to the precept and whether it could be paid in one instalment, to progress arrangements for a carpenter/joiner to make a frame and windows for the rear of the noticeboard and to progress a carved Header Board for the Noticeboard, Cllr Mrs Allen to raise this with Dr Browne with regard to a contact at the City Colledge to see if any students could undertake the work and for the noticeboard to be rotated 180 degrees.

**IT WAS RESOLVED:-** that the Acting clerk make enquiries with the Borough Council regarding S.106 funding and Cllr Mrs Allen be delegated to raise the noticeboard with Dr Browne.

### 8. Unity Bank Arrangements and authorisations.

Cllr MacDonald advised of recent problems with his User ID and temporary password.

**IT WAS RESOLVED:-** Cllr Horkan replace Cllr MacDonald as authorized signatory with Unity Bank.

For the benefit of new members, the Chairman outlined the process for the online banking system in that a member cannot enter and submit payments and then authorize them.

### 9. Lloyds Bank – Authorized Signatories.

Members noted that Lloyds Bank had confirmed the changes for authorized signatories. The number of accounts and signatories for each account to be clarified.

### 10. Public Section Fund – Authorised Signatories.

The Chairman had previously queried the function of authorized signatory as director. Members noted that the form to open or make any subsequent change to the signing authority for the account, is requested to be authorized by a Director or the “equivalent persons” who have the authority to act on behalf of the Council and are authorizing any changes to the account and authorizing the appointed signatories to operate the account on behalf of the Parish Council. In response to a query Cllr Knibb advised that the Council as a Body made decisions, not individual members. The Acting Clerk confirmed that the extent of liability of Councillors was that defined by law.

### 11. Working Parties.

Cllr Mrs Haywood advised that the Events Working Party had met to consider the arrangements for the forthcoming Carol Concert on Tuesday 29<sup>th</sup> November 2016. The Working Party had considered the arrangements, including the schools, use of the hall, publicity, tickets and raffle prizes. The Youth Council to be invited to participate. Cllr Mrs Haywood advised that the price of tickets would be increased from £2 to £2.50 which would include a raffle ticket, proceeds to be distributed between local schools participating and the Chairman’s Charity Fund. The arrangements would remain much the same as the previous year with assistance from Castle Bromwich Lions who would also man the carpark and arrange for Father Christmas to be present. The Chairman requested this be considered by Full Council. Cllr Horkan asked for information about the Chairman’s Charity Fund. The

Chairman of the Council, Cllr Mrs Allen outlined the aims and objectives of the Chairman's Charity Fund.

### **12. Residents Concerns**

Members noted complaints received regarding litter which the Leisure Services Committee were dealing with.

### **13. Training.**

a) The Clerk confirmed that Cllrs Horkan and Mrs Shaikh had been booked to attend the WALC training seminar for new members on 24th September and Precepts and Budgeting on 15<sup>th</sup> October together with Cllrs Shaw and MacDonald.

b) Members considered a request by Cllr Knibb to attend the Larger Local Council's Conference and associated costs of £350 to cover the course fee and expenses. Following due consideration **IT WAS RESOLVED:-** that the Council could not justify meeting the costs for Cllr Knibb to attend the Larger Local Council's Conference.

### **14. Acting Clerk's Report.**

Members noted that Cllrs Knibb and MacDonald had now been added to the authorized signatories.

The Acting Clerk advised that she had received a complaint from a resident regarding the public footpath and forwarded this to the Ward Councillors.

There were no further matters raised and the Chairman closed the Meeting at 9.40 pm.