

Members recapped on the previous recommendations and scrutinized the wages budgets and following consideration, **ON THE PROPOSITION OF** the Chairman, **SECONDED** by Cllr Mrs Haywood, **IT WAS UNANIMOUSLY RESOLVED** to increase the wages budget by 3%, to increase the budget for national insurance contributions to £4,700 and the budget for pension contributions to £9,700. The budget for Parish Plan Actions to be set at £5,000 and the budget for Community Support to be set at £2,000. **IT WAS FURTHER RESOLVED:** to submit the Committee's recommendations for approval to the January Council Meeting.

b) To review Earmarked and General Reserves.

ON THE PROPOSITION OF Cllr Mrs Haywood, **SECONDED** by Cllr MacDonald, **IT WAS RESOLVED** that future expenditure for the professional fees budget and the contingency budget should be specifically earmarked. There was 1 abstention.

c) To consider a contingency to budget expenditure to cover inflation.

This was not considered.

d) To consider Council tax base information from Solihull MBC.

Members noted the letter from Solihull MBC advising of the provisional council tax base and council tax support grant arrangements for 2017/2018 and that the figures would be confirmed by the Borough Council after it's meeting on the 10th January.

9. WALC Communications

Members noted receipt of correspondence received, including:

Email from WALC advising that commencing with the Audit Year 2017/2018 all WALC local councils will be working with PKF Littlejohn LLP as their external auditors.

Newsletter from WALC highlighting need to budget for election expenses.

NALC Legal Topic Notes on Policing your Area and Local Councils' Documents and Records

10. Solihull MBC Communications.

Members noted the Press Release on the government's announcement on business rates.

11. Bookkeeper.

Members noted that the bookkeeper was not proposing to make any charge for his time whilst attending at the council office for training on the RBS Software used by the Council.

IT WAS RESOLVED: that the cost of training be approved for the bookkeeper.

12. Photocopier replacement.

Members noted that a demonstration had been arranged and subject to clarification of the age of the photocopier, the Acting Clerk proposed to accept the quotation for the refurbished photocopier in accordance with authority delegated at the previous meeting.

11. Working Party Meetings.

None held.

12. Residents' Concerns.

Members noted the complaint from a local resident regarding a damaged street sign which she had raised with the Borough Council, but no action had been taken. The Acting Clerk had put the resident in touch with her local Ward Councillors and she had telephoned the office to thank staff for raising the matter on her behalf. The Acting Clerk advised members that the resident who had previously complained about noise from the ramp on the access road adjoining his property, requested his grateful thanks be conveyed to the Council for the action taken to resolve the issue.

13. Training.

IT WAS RESOLVED: that the Acting Clerk be authorised to book a place for Cllr Shaw on the Precepts and Budgeting Seminar on 21st January 2017.

12. Acting Clerk's Report.

No report was given.

There were no further matters raised and the Chairman closed the Meeting at 9.10 pm.